

**BARLOW PARK CHARTER SCHOOL, INC.**

**Annual Financial Report**

*June 30, 2022*

 KerberRose

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# BARLOW PARK CHARTER SCHOOL, INC.

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## Independent Auditors' Report

To the Board of Education  
Barlow Park Charter School, Inc.  
Ripon Area School District  
Ripon, Wisconsin

### Report on the Audit of the Financial Statements

#### *Opinion*

We have audited the accompanying financial statements resulting from the Wisconsin Charter School Program grant activity of Barlow Park Charter School, Inc. (Charter School), which comprise of the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position resulting from the Wisconsin Charter School Program grant activity of Barlow Park Charter School, Inc. as of June 30, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinion*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Barlow Park Charter School, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### *Emphasis of Matter*

As discussed in Note 1, the financial statements presented only the Wisconsin Charter School Program grant activity for the Barlow Park Charter School, Inc. and do not purport to, and do not, present fairly the financial position of the Barlow Park Charter School, Inc. as of June 30, 2022, the changes in its financial position or its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

To the Board of Education  
Barlow Park Charter School, Inc.  
Ripon Area School District  
Ripon, Wisconsin

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Barlow Park Charter School, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Restrictions on Use***

Our report is intended solely for the information and use of Barlow Park Charter School, Inc. and the Wisconsin Department of Public Instruction and is not intended to be and should not be used by anyone other than these specified parties.

To the Board of Education  
Barlow Park Charter School, Inc.  
Ripon Area School District  
Ripon, Wisconsin

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 5, 2022, on our consideration of Barlow Park Charter School, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Charter School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Barlow Park Charter School, Inc.'s internal control over financial reporting and compliance.

*KerberRose SC*

**KerberRose SC**  
**Certified Public Accountants**  
Appleton, Wisconsin  
December 5, 2022

## **FINANCIAL STATEMENTS**

**BARLOW PARK CHARTER SCHOOL, INC.**

Statement of Financial Position

As of June 30, 2022

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**CURRENT ASSETS**

Due from District

\$ 112,606

**CURRENT LIABILITIES**

Due to District

112,606

**NET ASSETS**

Without Donor Restrictions

-

**TOTAL LIABILITIES AND NET ASSETS**

\$ 112,606

See Accompanying Notes

**BARLOW PARK CHARTER SCHOOL, INC.**

Statement of Activities

For the Year Ended June 30, 2022

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	<u>Without Donor Restrictions</u>
<b>REVENUES AND OTHER SUPPORT</b>	
Grants	\$ 143,077
<b>EXPENSES</b>	
Program Services	143,077
<b>CHANGE IN NET ASSETS</b>	-
<b>NET ASSETS - BEGINNING</b>	-
<b>NET ASSETS - ENDING</b>	<u>\$ -</u>



**BARLOW PARK CHARTER SCHOOL, INC.**

Statement of Functional Expenses

For the Year Ended June 30, 2022

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	<b>Program Services</b>
<b>EXPENSES</b>	
Salaries	\$ 10,109
Payroll Taxes	733
Employee Benefits	674
Personal Services	19,040
Employee Travel	3,775
General Supplies	60,808
Non-Capital Equipment	46,651
Textbooks	1,287
<b>TOTAL EXPENSES</b>	<b>\$ 143,077</b>

See Accompanying Notes

**BARLOW PARK CHARTER SCHOOL, INC.**

Statement of Cash Flows  
For the Year Ended June 30, 2022

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**CASH FLOWS FROM OPERATING ACTIVITIES**

Change in Net Assets	\$	-
Change in Operating Assets:		
Due from District		112,606
Due to District		<u>(112,606)</u>
<b>Net Cash Flows From Operating Activities</b>		<u>-</u>

**NET CHANGE IN CASH**

-

**CASH - BEGINNING**

-

**CASH - ENDING**

\$ -

# BARLOW PARK CHARTER SCHOOL, INC.

Notes to Financial Statements

June 30, 2022

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## Note 1 - Summary of Significant Accounting Policies

This summary of significant accounting policies of Barlow Park Charter School, Inc. (Charter School) is presented to assist in understanding the Charter School's financial statements. The financial statements and notes are representations of the Charter School's management who is responsible for the integrity and objectivity of the financial statements.

### Nature of Operations

The Charter School is a nonprofit organization operating as a charter school as authorized by the Ripon Area School District under *Wisconsin Statute 118.40(2m)(a)*. The Charter School's revenues and expenses are recorded within the Ripon Area Public Schools basic financial statements.

### Basis of Accounting

The financial statements of the Charter School have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

### Cash

Cash deposits consist of demand deposits with financial institutions and are carried at cost. For the purpose of the statement of cash flows, the Charter School considers as cash equivalents all highly liquid investments which have a maturity period of ninety days or less from purchase to be cash.

### Due to/from District

Due to and from District represents grant proceeds submitted by the Ripon Area Public Schools on behalf of the Charter School.

### Financial Statements Presentation

The Charter School is required to report information regarding its financial position and activities according to two classes of net assets:

- Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Charter School. These net assets may be used at the discretion of the Charter School's management and the board.
- Net assets with donor restrictions - Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Charter School or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity. The Charter School currently does not have any donor restricted assets.

Revenues are reported as increases in without donor restricted net assets unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in without donor restricted net assets.

Expirations of with donor restrictions on net assets (i.e., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as net assets released from restrictions.

The financial statements present only the Wisconsin Charter School Program grant activity for the Barlow Park Charter School, Inc. and do not purport to, and do not, present fairly the financial position of the Barlow Park Charter School, Inc.

# BARLOW PARK CHARTER SCHOOL, INC.

Notes to Financial Statements

June 30, 2022

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## **Note 1 - Summary of Significant Accounting Policies (Continued)**

### **Income Taxes**

The Charter School is a charitable organization under Section 501(c)(3) of the Internal Revenue Code, and thus is exempt from income taxes. Gifts, grants and bequests are deductible by donors within limitations of the Internal Revenue Code. The Charter School does not have federal or state income tax filing requirements.

The Charter School evaluates its tax positions based on whether or not the position is more likely than not to be sustained upon examination by taxing authorities. This evaluation includes monitoring changes in tax law and new authoritative rulings for potential implications of its tax status. The Charter School is not aware of any tax positions that would require disclosures. The Charter School has not identified any income it would consider to be unrelated business income.

### **Use of Estimates**

The preparation of financial statements in conformity with the generally accepted accounting principles requires management to make estimates and assumptions that affect certain amounts and disclosures. Accordingly, actual results may differ from these estimates.

### **Expense Allocation**

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities. Such allocations are determined by management on an equitable basis.

### **Subsequent Events**

The Charter School has evaluated subsequent events through December 5, 2022 the date which the financial statements were available to be issued.

## **Note 2 - Liquidity Management**

The Charter School's has financial assets available within one year of the statement of financial position date for general expenditures in the amount of \$112,606, which are due from the Ripon Area School District.

As a part of the Charter School's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

## **Note 3 - Contingencies**

The Charter School received federal and state grants for specific purposes that are subject to review and audit by the grantor agencies. Such audits could lead to requests for reimbursement to the grantor agency for expenditures disallowed under the terms of the grants. The Charter School believes such disallowances, if any, would be immaterial.

## **ADDITIONAL REPORT**

**Independent Auditors' Report on Internal Control Over Financing Reporting and on Compliance  
and Other Matters Based on an Audit of Financial Statement Performed in Accordance with  
Government Auditing Standards**

To the Board of Education  
Barlow Park Charter School, Inc.  
Ripon Area School District  
Ripon, Wisconsin

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States the financial statements resulting from the Wisconsin Charter School grant activity of Barlow Park Charter School, Inc. (Charter School), which comprise of the statement of financial position as of June 30, 2022, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated December 5, 2022.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention to those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We consider the deficiencies described in the accompany *schedule of findings and responses* as 2022-001 and 2022-002 to be significant deficiencies.

To the Board of Education  
Barlow Park Charter School, Inc.  
Ripon Area School District  
Ripon, Wisconsin

### **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Barlow Park Charter School, Inc. Responses to Findings**

*Government Auditing Standards* requires the auditor to perform limited procedures on the Charter School's responses to the findings identified in our audit and described in the accompanying schedule of findings and responses. The Charter School's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Charter School's internal control and compliance. Accordingly, this communication is not suitable for any other purposes.

*KerberRose SC*

**KerberRose SC**  
**Certified Public Accountants**  
Appleton, Wisconsin  
December 5, 2022

**BARLOW PARK CHARTER SCHOOL, INC.**

Schedule of Findings and Responses

June 30, 2022

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**2022-001 Lack of Segregation of Duties**

<b>Condition:</b>	Various functions of the Charter School are performed by the same person.
<b>Cause:</b>	Limited staff is available to segregate duties.
<b>Criteria:</b>	The School Board and management are responsible for establishing and maintaining internal controls over financial reporting to prevent misstatements in their financial reporting.
<b>Effect:</b>	Because of the lack of segregation of duties, unauthorized transactions or misstatements as a result of errors could occur.
<b>Recommendation:</b>	The duties should be separated as much as possible and compensating controls should be used to compensate for the lack of separation of duties. This includes the Board monitoring the Charter School's operations.
<b>Management's Response:</b>	The Charter School is aware of the lack of segregation of duties and agrees with this finding. The Charter School will continue to improve the segregation of duties by providing appropriate review and oversight wherever possible.
<b>Responsible Official:</b>	Jonah Adams, Business Manager.
<b>Anticipated Completion Date:</b>	This finding will not completely resolve itself given the cost/benefit basis the Charter School continues to make.



**BARLOW PARK CHARTER SCHOOL, INC.**  
Schedule of Findings and Responses – Continued  
June 30, 2022

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**Section II - Financial Statement Findings (Continued)**

**2022-002 Financial Reporting**

<b>Condition:</b>	The Charter School's management does not have the necessary training to record year end adjustments to the general ledger and to prepare the financial statements, including related notes, in accordance with generally accepted accounting principles (GAAP).
<b>Cause:</b>	Management does not have the training to prepare the financial statements and related notes in accordance with GAAP.
<b>Criteria:</b>	One of the components of internal control over financial reporting is that personnel within the entity be sufficiently knowledgeable to record the entity's financial transactions in accordance with generally accepted accounting principles (GAAP) and to prepare the financial statements, including related notes in accordance with those accounting principles.
<b>Effect:</b>	Although the auditors are preparing the financial statements and the related footnotes, management of the Charter School thoroughly reviews them and accepts responsibility for their completeness and accuracy.
<b>Recommendation:</b>	We recommend that management continue to make this decision on a cost/benefit basis.
<b>Management's Response:</b>	Due to limited staffing the Charter School will continue to contract with an outside audit firm to complete the statements. Management reviews the financial statements and compares to the Charter School's financial records for completeness and accuracy and accepts responsibility for those financial statements.
<b>Responsible Official:</b>	Jonah Adams, Business Manager.
<b>Anticipated Completion Date:</b>	This finding will not completely resolve itself given the cost/benefit basis the Charter School continues to make.



## **Corrective Action Plan**

### **Financial Statement Findings**

**2022-001 – Lack of Segregation of Duties** – The Charter School is aware of the lack of segregation of duties and has evaluated the cost/benefit of hiring additional support staff to achieve proper separation of duties, and at this point it is not possible due to budget constraints.

**Responsible Official**

Jonah Adams, Business Manager

**Anticipated Completion Date**

This finding will not completely resolve itself given the cost/benefit basis the Charter School continues to make.

**2022-002 – Financial Reporting** – The Charter School is aware that its staff does not have a process to prepare financial statements and related notes in accordance with generally accepted accounting principles would outweigh the benefits to be received. The Charter School will continue to make this decision on a cost/benefit basis and have auditors assist in preparing the financial statements and related notes. Management does review the financial statements and compares it to the Charter School's financial records for completeness and accuracy and accepts responsibility for those financial statements.

**Responsible Official**

Jonah Adams, Business Manager

**Anticipated Completion Date**

This finding will not completely resolve itself given the cost/benefit basis the Charter School continues to make.

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